

ANNEX B: REPORTS AGENDA

All reports must be shared with all members

REPORT/DOCUMENT NAME	RESPONSIBLE MEMBER	DUE DATE	STATUS
Project meetings agenda	UAH	October 2022	✓
Project qualitative evaluation plan	UAH	October 2022	✓
Project reports agenda	UAH	October 2022	✓
Project financial agenda	UAH	October 2022	✓
WP2 Quality review checklist- Mapping	UNIGE	April 2023	✓
Material and training programmes report	San Marcellino- UniGe	May 2023	✓
WP2 Quality review checklist- Training programmes and material	UNIGE	May 2023	✓
Survey report	San Marcellino- UniGe	June 2023	✓
WP2 Quality review checklist- Survey	UNIGE	July 2023	✓
Analysis of event	UNIGE	July 2023	✓
Report on interviews and networking	UNIGE-San Marcellino	September 2023	✓
WP2-Exit Review Checklist	UNIGE	September 2023	✓
Final WP2 report	UNIGE-San Marcellino	September 2023	✓
Self-monitoring Plan checklist	UAH	November 2023	✓
WP3 Quality review checklist- Mapping and material	UAH	November 2023	✓
State of the art (material) report	UAH	November 2023	✓
Report on selection of participants	Abrazando Ilusiones	November 2023	✓
WP3 Quality review checklist- Participant selection	UAH	January 2024	✓
Report on material and training creation	Abrazando Ilusiones & UAH	January 2024	✓
WP3 Quality review checklist- Pilot course	UAH	March 2024	✓

WP3 Quality review checklist- Pilot course analysis	UAH	May 2024	✓
Report on training course and materials analysis	Abrazando Ilusiones & UAH	May 2024	✓
WP3-Exit Review Checklist	UAH	May 2024	✓
Self-monitoring Plan checklist	UAH	May 2024	✓
WP4 Quality review checklist	AUTH	September 2024	✓
Report on theoretical training material	AUTH	October 2024	✓
WP4 Quality review checklist	AUTH	November 2024	✓
Report on presentations	AUTH	December 2024	✓
WP4 Quality review checklist	AUTH	January 2025	✓
WP4 Quality review checklist	AUTH	March 2025	✓
WP4 Quality review checklist	AUTH	May 2025	✓
Report on terminology resources	AUTH	June 2025	✓
Report on multiplier event	AUTH	July	✓
WP4-Exit Review Checklist	AUTH	July 2025	✓
Self-monitoring Plan checklist	UAH	July 2025	✓
Final report	UAH	August 2025	✓